



PLATEAU PC USERS GROUP, INC GAZETTE



January 2015

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January 2015

“JOIN US FOR FUN AND LEARNING AT CROSSVILLE’S COMPUTER CLUB”

Volume 21, Issue 1

This Month’s Meetings

Photo Editing Workshop
Thursday, January 8 at 1:00 P.M.
At FFG Library Bldg.

General Meeting
Monday, January 19 at 3:00 P.M.
At 127 S. Senior Center

Plateau Photography Club
Thursday, January 15 at 1:00 P.M.
At FFG Library Bldg.

January Program Topic

Microsoft Movie Maker

Member, Alan Baker, will present the "What, Why and How" of the free Microsoft Movie Maker software using Windows 7. The "What , Why and How" format will be used several times in 2015 as we review several Microsoft software programs. In this first of these presentations, Alan will cover what this Movie Maker program primarily does, why/when someone might choose to use it and basically how it works, including some tips. He will show a very short movie that he created, and then go back and discuss how it was done. This will include titles, narration, music sound track, including still images, including video files and scene transitions. Some information about video file formats and CODECS will also be included.



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“FREE” Table

We have set up a table at our member meetings to share our “extra” goodies with other club members. If you have something to give away, bring it in and put it on the FREE table. It’s first come, first served. If you see something you want, help yourself.

Join the Club!

Anyone interested in becoming a member of the Plateau PC Users Group is invited to attend the general meeting or any of the SIG meetings as a guest for one meeting. Afterwards, you are encouraged to become a member. A significant portion of our dues goes toward college scholarships for local high school seniors. Our Club cannot exist without you, the members.

Membership Dues

Our annual dues are now payable July 1st of each year. Annual dues are \$24 per single person / \$30 per family starting 7/1/2014. with partial years dues as follows:

Join Date	1st Qtr. 2015	2nd Qtr. 2015	3rd Qtr. 2015	4th Qtr. 2015
Single:	\$12	\$6	\$24	\$18
Families:	\$15	\$7	\$30	\$22

Student memberships (21 and under) are \$10 annually. Corporate memberships are \$30 a year for the first two memberships and \$10 a year for each additional membership from the same company. Contact the PPCUG Treasurer (931) 707-3677 for pro-rated dues of these types of memberships.

BOARD OF DIRECTORS DISCLAIMER

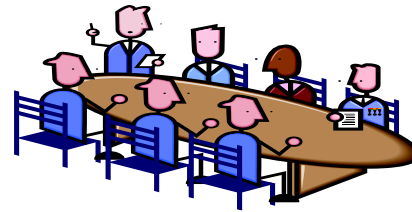
All members of the Plateau PC Users Group are willing to help one another in the area of advice and tutorial instruction over the phone. If you should require more involved services or instruction, we have a few members who are very knowledgeable in several areas. As a responsible consumer, it is up to you to discuss, before retaining a member, any and ALL charges for repair services and time consuming tutorial activities.

It is not the desire of this Board of Directors to set fees for individuals for services rendered, nor the responsibility to intervene between members who enter into a contract among themselves

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Photo Editing Workshop	Ed Thornblade	(931) 456-6020
Plateau Photography Club	Jim Mansfield	(931) 484-6920

Up Coming February 2015 Meeting

The next General Meeting of the
PLATEAU PC USERS GROUP
Will be on February 16 at **3:00 P.M.**
at **127 S. Senior Center**

Classes

Please send ideas for new classes to Alan Baker
(ambaker@citlink.net)

Cool Tips & Sites Desktop slideshow

Windows 7 comes with some very attractive new wall-papers, and it's not always easy to decide which one you like the best. So why not let choose a few, and let Windows display them all in a desktop slideshow? Right-click an empty part of the desktop, select Personalise > Desktop Background, then hold down Ctrl as you click on the images you like. Choose how often you'd like the images to be changed (anything from daily to once every 10 seconds), select Shuffle if you'd like the backgrounds to appear in a random order, then click Save Changes and enjoy the show



Select multiple background images and Windows will cycle through them

PPCUG ISP

We wish to thank the following for providing
ISP connections:

Frontier for DSL at the :
127 Senior Center, Crossville, TN

News of the Special Interest Groups

The PPCUG sponsors several Special Interest Groups (SIGs) tailored to meet the varied needs of our many members. Each SIG is a small group whose leader prepares material for presentation and encourages open discussion and questions. We urge you to attend the SIGs and hope you will find one or more of interest to you. Ideas for additional groups are welcome, as are volunteers to form and lead new SIGs.

Plateau Photography Clubs

Note location and date changes :

A photo editing workshop is held at 1:00 PM at the **Fairfield Glade Library Bldg. on the second Thursday of each month.** Members meet to discuss & demonstrate various editing software programs available to enhance their photographs. The SIG leader is Ed Thornblade.

The Photography Club, a PPCUG SIG, meets the **Third Thursday of each month at the Fairfield Glade Library Bldg. at 1:00PM.** Topics vary each month but we show and discuss member's photos each month. The SIG leader is Jim Mansfield.



PPCUG Website

Visit our website at www.PPCUGinc.com. The Learning Center class schedule and Gazette are all available on our web site.

Send your comments and suggestions to the
Webmaster, Alan Baker
Webmaster@ppcuginc.com (931) 788-2201

General Meeting November 17, 2014

3D Printing by: Thomas McDunn

The Q&A portion conducted by Carl Nordeen began with a query asking if others were having recent abnormally frequent failures in yahoo.com mail service. Some reported that this was true and the original questioner stated that in his experience for the last couple of months the service has been failing multiple times a day. The yahoo forums verify the problem is extensive and not adequately addressed.

Q. What program is recommended for sending pictures via web?

A. Picasa, Power Point, attachment to whatever email you are currently using or share through a “drop box” type account.

Carl again mentioned that he has seen warnings of computer problems with “cryptolocker” malware ransom programs still causing issues. The continuing recommendation is to be very cautious about opening emails from unknown or unexpected sources. Care should be taken even when the sender may be familiar but the subject, message or address doesn’t seem to be authentic. These programs can be very difficult to recover from. To check addresses, try a program called IP Tracker.
www.ipTrackeronline.com.

Q. How can I close a screen or program that doesn’t seem to allow me to get out?

A. Try keys ALT+F4. This should close whatever is the active running program.

Q. Do you know if there is an anti-virus program available for an I-phone?

A. Yes, available free from Apple Store.

Q. What is a good source for computer problem solving information? I guess this was for when we aren’t meeting and Carl and Alan aren’t around for help.

A. Try www.bleepingcomputer.com. This is a one source resource with discussion boards, tutorials, downloads and advice.

*Tip for those who would like restore the “earlier” Microsoft Office menu look to newer versions, 2007,2010 and 2013. Download: <http://www.ubit.ch/software/ubitmenu-languages/>.

After a short break, PPCUG President Steve Rosenstein reminded the group that the calendar for 2015 programs has been tentatively scheduled but that the board is still encouraging anybody with suggestions for specific topics and especially anybody with expertise or comfort in a topic to volunteer to present their program to contact the board for information.

Steve also stated that there is no general meeting for the month of December.

The presenter for this month’s program, Thomas McDunn, was then introduced to begin his program on 3D Printing. Mr. McDunn is an instructor in 3D Printing at Roane State Community College, located in the Business Incubator development on Cook Rd. Mr. McDunn brought a large sampling of products which he has “printed” using the two printers he has purchased and is using in his business and class instruction. He explained that 3D printing has been around for a number of years and like

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computers in the early years, both the price and the capability of 3D printers has reached the point where it is now reasonably within reach of average consumers to consider.

Passing around the samples of many items, Mr. McDunn allowed the group to actually “feel” the layering material method used by the printers to build up a 3 dimensional object of molten material of very thin layers one level at a time. As each layer cools and solidifies the next layer is added. The material used is determined by the properties needed in the finished product and the capability of the specific printer used. Because of the precision capability of the computer designed and programmed process, extremely intricate products are able to be produced at reasonable cost. One of the samples shown was that of partial artificial human hand prosthesis. Additional components of the finished hand would be used to complete the product but the completed prosthesis can be manufactured using 3D printing at a fraction of the cost of previous methods.

This program was an effort to bring to our club an opportunity to see how computers are used in industry in applications that most of us have no knowledge or appreciation for. We hope to delve into this subject more deeply. For those who would be interested in learning more about 3D Printing. Mr. McDunn is conducting a three session introduction to 3D Printing at Roane State December 2, December 9th and December 16th. The sessions are 1. See Printing in Action, 2. Learn Free Software & Design Your Creation and the 3rd session is, See Your Finished Creation. Contact 931-456-4910 to register. There is a charge for the course.

The door prize was awarded to Jean Del Frate.

Submitted by:

Dick Del Frate
Secretary



Merging Photos

By Larry Piper, President, Midland Computer Club, MI
April 2014 issue, Bits and Bytes Newsletter
mcc.apcug.org
webbyte (at) yahoo.com

Ever see a row of photos at the top of a Facebook or website page? I'll bet it crossed your mind that this would be a good idea for one of your own projects.

I'll bet your next thought was that it would take a powerful photo editing tool, most likely Photoshop, to accomplish this horizontal photo montage'. Sure enough, when you did some cursory checking, words like 'layers' and 'flattening' began to appear. Or maybe you found how-to ideas for creating a photo collage', which is NOT what you had in mind.

I too went down this same road. I also discovered that the most recommended solution is to use Paint, a free program that comes with Windows. I found the Paint solution not very intuitive and a little time consuming to use. Then I discovered another solution that had been right in front of me for a number of years. It is also a free

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program, IrfanView. This little utility has been around since the days of Windows 95.

It will open virtually every graphic file type—as well as most sound and video file types. I use it as a fast image resizer. But right there in the opening screen under the Image drop-down menu is the choice Create Panoramic Image. Perfect!

IrfanView gives you the choice of horizontal or vertical merging of photos. You add the photos you want, rearrange their order and then hit the Create key. Save the resulting photo-merge, give it a name and you are good to go. You could even resize the final image if it is too big or too small for your application.

So what about merging photos of different pixel size or resolution. No problem. I ran a few tests where the height dimensions were five times different. IrfanView makes the horizontal photo montage' a constant height. The same thing occurred when merging photos of very different resolution. Again, the merged photos were a nearly constant total pixel size. The overall picture quality has been reduced substantially, but who cares when it is being viewed over the Internet.

IrfanView is the product of Irfan Skiljan, who lists himself as graduate of Vienna University. Be sure to get the latest version which is 4.37 as of this writing.

Hard Drive Cleanup

Wonder why your computer is getting so slow lately? Most often, it's just your hard drive is getting full or carrying too many junk files. Most of these files are temporary files and perfectly safe to be deleted. Cleaning up your hard drive every once in awhile will improve your PC performance.

You might wonder: Why Windows keeps those files if they're not necessary? "Temporary Internet Files", for example, every time you browse to a webpage, your web browser requests the contents from the host, saves them locally as cache, then displays the contents to your browser window. Now, to speed up the access time when you come back to the same page, your web browser might re-use those cache files if they're not changed from the webpage.

"Temporary Internet Files" are just one example of the temporary files you can clean up. Follow the steps below to clean up other temporary sources as well.

Most likely, temporary files are stored in the Operating System drive ("C Drive"), but it doesn't hurt to do a cleanup all of your hard drives every once in awhile.

Use this trick at your own risks

1. Launch the Disk Cleanup utility by either:
 - "**Start**" >> "**Programs**" >> "**Accessories**" >> "**System Tools**" >> "**Disk Cleanup**", or:
 - "**Start**" >> "**Run**", enter "**cleanmgr**" then press Enter.

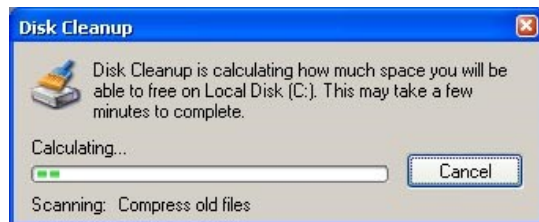
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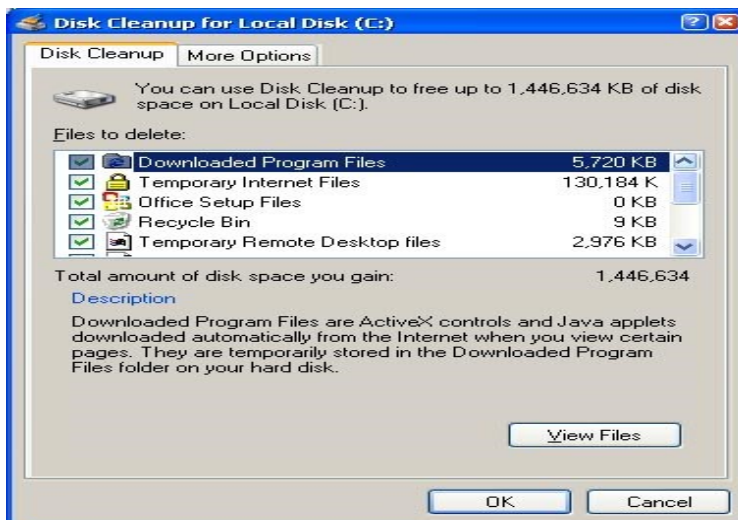
2. Select the disk you want to clean up from the drop-down box (i.e. "Local Disk C") and click "OK":



3. Windows will calculate the space on your selected hard drive. This might take a few minutes depending on the size of your hard drive:



- 4.
5. Once Windows is done with the calculation, Disk Cleanup Utility displays. Here you can select which temporary sources you want to clean up (under "Files to delete"). It doesn't hurt if you select them all when you really need some spaces on your hard drive. Notice the usage size on some of these sources may be very big



6. Click "OK" after your selections, then click "Yes" on the prompt. Disk Cleanup Utility starts to clean up your hard drive. This might take a long time depending on the current usage level of your hard drive. During the cleanup process, your computer might be very slow, so go watch a TV show or something. After cleaning up your hard disks, perform a disk defragmentation could really help your pc run faster.

How to Recover a "Crashed" System, Windows 7 and 8

WEBSITES:

<https://support.microsoft.com/kb/929833>

<http://www.techsupportalert.com/best-free-security-list-part4.htm?page=0,2>

<http://www.ultimatebootcd.com>

<http://www.technibble.com/large-list-of-useful-computer-repair-cds/>

<http://www.sevenforums.com/tutorials/1538-sfc-scannow-command-system-file-checker.html>

<http://www.sevenforums.com/tutorials/139810-sfc-scannow-run-command-prompt-boot.html>

<http://www.eightforums.com/tutorials/3047-sfc-scannow-command-run-windows-8-a.html>

<http://www.techsupportalert.com/create-bootable-rescue-cd.htm>

<http://falconfour.wordpress.com/tag/f4ubcd/>

<http://www.techsupportalert.com/content/how-create-recovery-discs-or-usb-keys-windows-8.htm>

<http://www.techsupportalert.com/content/keep-bootable-cd-handy-troubleshooting.htm>

<http://www.techsupportalert.com/content/two-new-ways-boot-safe-mode-windows-8.htm>

Yesterday I received a frantic phone call from a distraught individual. He had a fairly new Windows 7-64 desktop PC not covered by warranty, and it would not properly boot up. It would briefly show that manufacturer's splash screen, and then nothing else; the screen was black. After a period of time, the power saving feature appeared on the otherwise black screen and stated that the computer was going into hibernate mode. Nothing typical could bring the computer back to life; a full repeat of the "power on" cycle only produced a repetitive black screen and shutdown. The computer would not even boot into safe mode using the F8 key, and it took several boot attempts to get to the BIOS setup using the F10 key (this varies by computer model); the BIOS appeared to be properly configured. There was no practical way to get to the "System Restore" function, and rollback the PC to an earlier date and time.

Immediately prior to this boot failure, the individual had installed a new paid (renewal) version of a popular system maintenance utility which he allowed to perform a full diagnostic. Intentionally selecting the "Power down if no problems are found" function, the diagnostic utility went through a lengthy series of tests, found no errors, and dutifully shut down his computer. That was the last time it ran satisfactorily.

Fortunately, he had another Windows 7-64 desktop in his home, so he had the ability to research his predicament, and create some bootable rescue CD discs. If we can remember the joy and excitement of setting up a new PC, one of the procedures presented during the setup, but still available later, is the creation of a set of bootable recovery discs or with newer computers, a recovery bootable USB flash drive. While this bootable rescue disc set is often vital in recovering and restoring what many call a "crashed" computer, very few PC users ever create the set, even when prompted during setup, and at other times by the integral "PC Action Center"

If you are one of the majority who has never created a Windows bootable recovery disc utilizing the function built into Windows 7 and 8, the process is relatively fast and easy. In Windows 7, the bootable recovery disc can be created by going to Control Panel - System and Security - Backup and Restore - Create a System Repair Disc. A window will open instructing the user to insert a blank CD, which the system will use to create a bootable recovery CD. In some cases it may take several CD discs to create a complete recovery set, so be sure to have several blank CDs available. Windows will proceed to create the bootable set. When completed,

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label the discs with a permanent marker (I use a "Sharpie"), put them in a case, and store them somewhere safe where you can quickly find them if needed. Most modern factory built Windows computers do not come from the factory with recovery or system CDs (or DVDs), but instead have a second partition on the hard drive with all of the critical operating system files; it is many of these files that will be used to create the recovery set. In some cases, where this second partition was never created, or it was deleted (some users do this to get more space on the hard drive), it may be necessary to insert an original Windows 7 installation disc. To use the system repair or recovery disc, insert the bootable CD in the drive, and then reboot the computer, following the on screen prompts to run the restore and recovery.

The process of creating a set of restore bootable discs in Windows 8 is similar to that of Windows 7, except some of the instructions are worded differently. Using the keyboard shortcut "Winkey+W" to open the Start screen Settings search, and type "recovery". One of the choices will be "Create a recovery drive". Windows 8 supports creating recovery media on a USB flash drive (minimum of 256MB free space required, much more if a backup partition is created), or blank CD or DVD discs can be used. Follow the onscreen prompts, and the rescue media will be created. Label the media, and store it in a safe place where it can be readily found when needed. If needed, simply insert the USB or DISC, and reboot the computer, then follow the on screen prompts.

While the "official" system recovery discs may be very useful in recovering and restoring a system that will not boot, or boots with significant errors, there are also several third party bootable discs (mostly free) that can be created to detect and repair most common errors, or to scan and delete most malware that may have taken over the computer. Detailed instructions echnibble.com/large-list-of-useful-computer-repair-cds. One of my personal favorites is the "Ultimate Boot CD" available for free download from ultimatebootcd.com. This "Ultimate Boot CD" when burned to a bootable CD using an ISO burner (another readily available free utility) or to a USB flash drive (instructions are included in the download), contains dozens of utilities to diagnose and repair hard drives, memory tests, BIOS diagnosis and repair, CPU diagnosis, hardware diagnosis, video and keyboard diagnostics, malware scan and removal, and many diagnostic and repair utilities. For those who like a variety of competitive utilities, another free comprehensive bootable CD or USB flash drive containing several dozen diagnostic and repair utilities is the Falcon Four Ultimate Boot CD, available for direct download at falconfour.wordpress.com/tag/f4ubcd. It should be noted that the latest build of Falcon Four Ultimate Boot CD works fine on Windows 7 and Vista, but does not currently work on Windows 8 systems.

Gizmo's TechSupportAlert.com recently had an updated feature containing detailed but easy to follow instructions for creating a bootable recovery CD or USB flash drive. These instructions can be viewed at techsupportalert.com/create-bootable-rescue-cd.htm. Included with these directions are links to six of the most popular (free) bootable recovery discs.

While apparent "crashes" do occasionally happen, it is more common that an error may appear on the Windows screen while running indicating that one or more critical system files may have been corrupted or cannot be found. To remedy this situation, all recent versions of Windows have a built in "System File Checker" that can check for missing or corrupted system files, and quickly and easily replace most of them.

Probably the most efficient way to detect and repair almost any necessary system files is to do it from a command prompt in safe mode. Getting to safe mode in Windows is simple; starting with the computer off (turned off, not hibernating or sleeping), turn on the computer with its power button then immediately start tapping the F8 key in the top row of the keyboard. Keep tapping the F8 key every second or two until the computer opens a black screen with white fonts; one of the choices will be to boot into "command prompt" which can be reached with the up and down keys on the keyboard. The computer will rapidly complete its very limited boot process,

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and when done, will only show a single command prompt on the screen, such as "C:\". At this prompt type, "SFC /SCANNOW" (no quotes). It can be in upper case or lower case, and will check the system files. While the SFC /SCANNOW function can normally detect and repair most missing or corrupted system files with the first pass, there are cases where the command must be run several times in order to repair or replace a badly damaged system. Alternatively, the SFC /SCANNOW command can be run from within Windows, while Windows is running. Click in the menu on "RUN" and then enter SFC /SCANNOW in the box; be sure that it is being run with "administrative privileges". The process of running SFC /SCANNOW in Windows 8 is very similar to that of Windows 7, with both Windows 7 & 8 specific instructions available from Microsoft at support.microsoft.com/kb/929833.

For most of us, it is not the proverbial question of if we will suffer a computer "crash", but more likely "when" we will have that problem. Computer crashes are often different, and mostly unrelated to hard drive crashes, as computer crashes are mostly software based, but can also include the failure of hardware components. At a minimum, we should all have a set of bootable recovery discs (or USB drives) created by our operating systems. It would also be a wise idea to periodically create one or more (I have several) of the free third party repair and recovery discs. By personal choice, being cognizant that utilities are often frequently updated, I periodically download newer, updated versions of the third party products, and burn them to CD, discarding the older versions. Blank CDs (and new USB flash drives) have become very inexpensive, so cost is not an issue. While it may take several minutes to download or create a set of bootable recovery media, the investment in time and money is but a shadow of the fiscal and emotional cost we pay if our computer crashes, and we do not have appropriate recovery media. Along with good contemporary backups, both of our data and "shadow" or "image" (complete) backups of our hard drives, it is better to have them than not.

PhotoScissors 1.0 by Teorex

Synopsis & Meeting Review by Jim Fromm, Editor, The TUG, MOAAA Computer User Group, HI
May 2014 issue, The TUG newsletter
www.the-tug.org
Editor (at) the-tug.org

PhotoScissors is a utility that lets you remove portions of a photo. You can cut images and back-grounds to suit your preference. You might be on vacation taking photos to show your friends and neighbors when you return and, out of nowhere, here comes some clown that photobombs you. These idiots think they are cute when in fact they are nothing more than a PITA. With PhotoScissors, you open the picture, using either the red, or green sizable brush, make a mark in the area you wish to remove or retain.

Click Process and Voila! Idiot be gone.

The red brush is for removing the background and the green for retaining the foreground. Instead of re-inventing the wheel, as it were, here's what Teorex has to say about PhotoScissors at their site, www.photoscissors.com

How it works

PhotoScissors back-ground removal tool can easily extract objects and remove background from photos. All you need is to draw some foreground and background and algorithm takes care of details.

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Minimum Technical Skills Required

Not only is PhotoScissors very efficient in removing unwanted backgrounds from photos, the tool is also extremely easy to use. Unlike advanced graphical programs, PhotoScissors is user-friendly and straightforward clipping tool. With only basic picture editing skills you can achieve excellent results comparable with those produced by specialized solutions.

Perfect Result in Two Minutes

The program features anti-aliasing, feathering and halo-prevention options for the best quality of the cut-out. Coupled with transparency support it allows you to obtain the best results even on complex back-grounds.

Top Reasons to use PhotoScissors:

- Instantly remove complex background from photos
- Easily separate foreground from background
- Swap background
- No limits by image size
- Cutting out objects
- Creating isolated images with colored or transparent backgrounds
- Remove background for eBay or Etsy listings
- Set background to any color include transparent
- Easy to get use & get started
- Preparing pictures of commodities for online shops
- Supports all popular graphic formats (PNG, JPG...)
- No technical or designer skills are required

Our presenter, “Bear” Maher, had already made a sample of a picture he has on his computer. He then went through the steps needed to modify the picture. First, of course, open the file, click on either the red or green brush, and size the brush for large swaths or fine details. Use the red brush to determine what you want to remove. The green brush is used to tell the software what to keep. Click on Process and you see the results. Not too worry, if the first attempt is not quite what you wanted, just go back and make the necessary adjustments.

After you’ve removed the unwanted portions, select a background to put in its place. Now, here’s the hook. The version Bear and I tested were trial versions. In order to save your finished work you must purchase the software at the web-site for a paltry \$19.99. Click on Save As or Copy to Clipboard and you get the following message box:

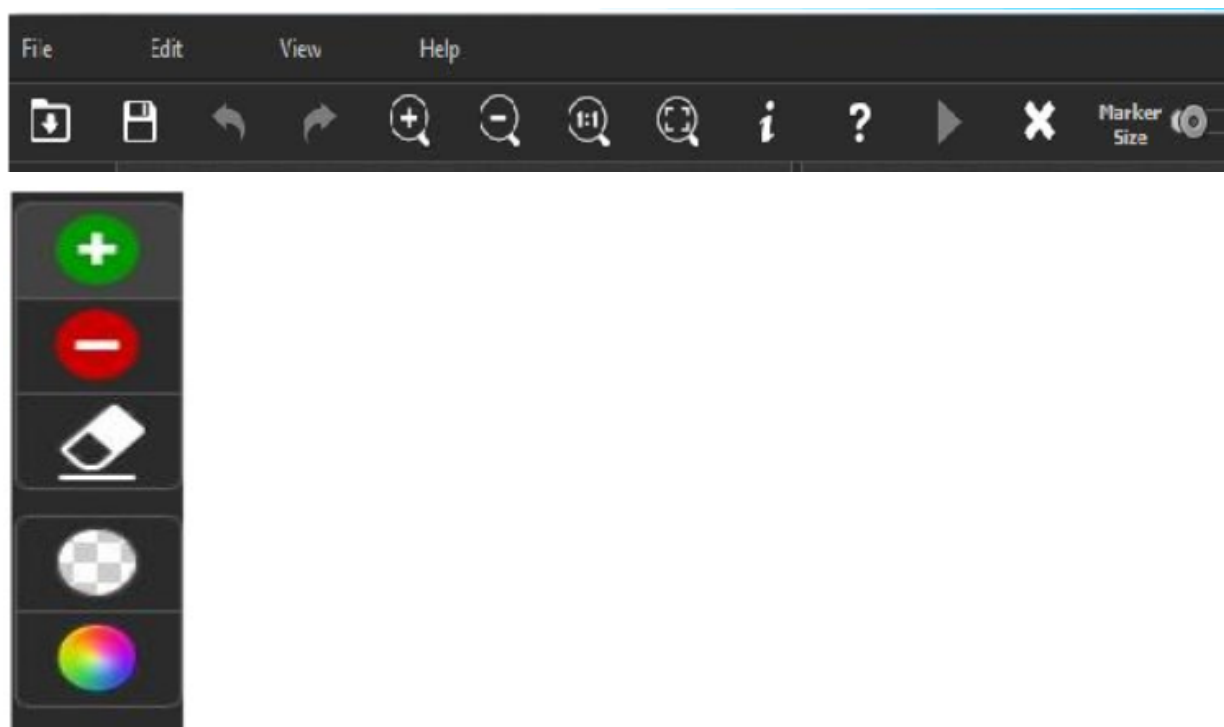
“This feature is available in registered version only. Buy it now?”

There are a number of more featured applications that will do the same thing but all are expensive, complex in operation forcing a big learning curve and requires the user to have knowledge of terminology used in graphical work. Unless you’re into the professional looking finished product, if you modify many photos, for \$20 you can’t go wrong. PhotoScissors is a neat utility to have on hand. It loads fast, starts fast and cost less. PhotoScissors works on both PC and Mac computers. Check it out at the link.

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I've used the Snipping tool to copy the Menu and Side bars. Keeping with the ease of use, as you can see, both are very simple in appearance but have all the tools you need to accomplish your task.



The side bar has the green and red brushes; an eraser and background selection tools. One is the transparent background the other opens a paint palette. You can choose from the standard palette colors or customize your own background.

The Menu bar has the standard icons you're used to seeing in other applications. Open, Save, Undo-Redo; Zoom in/Out; full screen or normal view and Help.

The right-pointing triangle is the Process icon. It will be grayed out until you open a photo and make modifications. Once you click on it the process begins (it's very fast) and the original photo will be on the left pane with the finished product on the right. The X is to clear the project in the processed pane to start over. And, of course, there is a marker sizing slide bar.

PhotoScissors is another good example of a complex operation being programmed down to a few simple steps to make it as easy as pushing a button and swiping your mouse cursor over the screen.

Teorex has other graphical modifying applications, as well as, some useful utilities. Visit their website to learn more:

<http://teorex.com/>

You'll be pleased to note that all their products are inexpensive. And, as is our normal request, if you purchase any of their products provide me with a brief synopsis of the software so we can pass the word onto others in our Group.

Google Chrome shortcut keys

Below is a listing of all the major shortcut keys in Google Chrome.

<u>Shortcut Keys</u>	<u>Description</u>
Alt + Home	Open your home page.
Backspace or Alt + Left Arrow	Back a page.
Alt + Right Arrow	Forward a page.
F5	Refresh current page, frame, or tab.
F11	Display the current website in full screen mode. Pressing F11 again will exit this mode.
Esc	Stop page or download from loading.
Ctrl + (- or +)	Zoom in our out of a page '-' will decrease and '+' will increase. Ctrl + 0 will reset back to default.
Ctrl + 1-8	Pressing Ctrl and any number 1 through 8 will move to the corresponding tab in your tab bar.
Ctrl + 9	Switch to last tab.
Ctrl + Enter	Quickly complete an address. For example, type computerhope in the address bar and press CTRL + ENTER to get http://www.computerhope.com .
Ctrl + Shift + Del	Open the Clear Data window to quickly clear private data.
Ctrl + D	Add a bookmark for the page currently opened.
Ctrl + Shift + O	Open the Bookmark manager.
Ctrl + J	Display the download window.
Ctrl + K or Ctrl + E	Move the cursor to the browser address bar.
Ctrl + N	Open New browser window.
Ctrl + Shift + N	Open a new window in incognito mode.
Ctrl + P	Print current page or frame.
Ctrl + T	Opens a new tab.
Ctrl + F4 or Ctrl + W	Closes the currently selected tab.
Ctrl + Shift + T	Undo the close of a window.
Ctrl + Tab	Moves through each of the open tabs.
Spacebar	Moves down a page at a time.
Shift + Spacebar	Moves up a page at a time.
Alt + Down arrow	Display all previous text entered in a text box and available options on drop down menu.

Using Internet Explorer in Windows 8.1

By Rosita Herrick, Director, Sarasota Technology User Group, FL
September 2014 issue, Sarasota Technology Monitor
www.thestug.org
Rosita (at) spcug.org

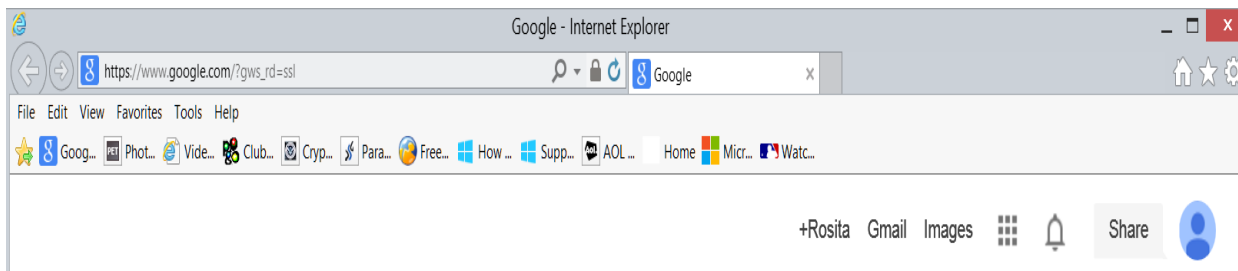
If having a Start Screen and a Desktop Screen was not confusing enough, another item that has a split personality is Windows 8.1 Internet Explorer.

Depending on where you start it, it functions a little differently.

If you start IE from the desktop, you are using the familiar version that has been with previous Windows versions. The familiar icon is on your task bar

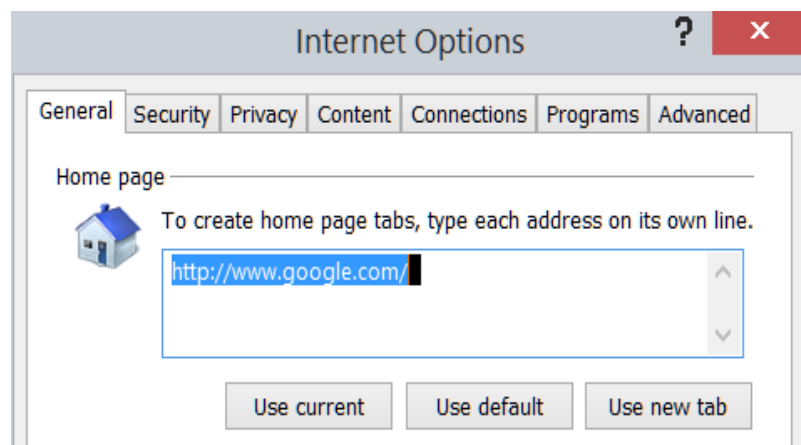


And depending on your home page that you defined in the Internet Options it will open the browser. In my case I choose to open the Google search home page



To set to a different home page, after you open IE, click on the Tools tab or the tools icon.

Click on Internet Options, retype the URL of the page you want to open to, and click on the Apply button.



Plateau PC Users Group, Inc. Application for Membership

_____ New Member _____ Renewing Member

Return this application, with check for annual dues payable to "PLATEAU PC USERS GROUP." Return to the club Treasurer during our meeting or mail to PPCUG Treasurer, P.O. Box 3787, Crossville, TN 38557. Our annual dues are now payable no later than July 1 of each year. Annual dues are \$24.00 per single person / \$30.00 per family starting July 1, 2014. with partial dues as follows.

Join Date	1st.Qtr. 2015	2nd. Qtr. 2015	3rd. Qtr. 2015	4th. Qtr. 2015
Single:	\$12	\$6	\$24	\$18
Families:	\$15	\$7	\$30	\$22

_____ Date

_____ Last Name First Name Family Members (if family Membership)

_____ Address:

_____ City State Zip Code Phone Number

_____ E-Mail address

I have used PCs since (year): _____ I have belonged to a Computer Club before. Yes ___ No ___

I have knowledge in the following areas that I would be willing to share with club members:

I would like more information about the following areas:

12/10/2014



February 2015



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11 2:00 P.M. Board Mtg.	12 1:00 P.M. Photo Editing Workshop Mtg.	13	14
15	16 3:00 P.M. Q & A Session Followed by General Mtg.	17	18	19 1:00 P.M. Plateau Pho- tography Club Mtg.	20	21
22	23	24	25	26	27	28

ASH WEDNESDAY: Wednesday, February 11, 2015

PRESIDEBTS DAY: Monday, February 16, 2015

Note: Please see page #15 for the Plateau PC Users Group, Inc. Application for Membership form.